

2023 Internal Quality Assessment Report

TOKAT GAZİOSMANPAŞA UNIVERSITY->TURHAL VOCATIONAL SCHOOL

EDUCATION AND TRAINING

B.1. Program Design, Evaluation, and Updating

B.1.5. Monitoring and updating programs

At our school, department heads and faculty members responsible for programs regularly conduct research related to their areas of study. They can propose new course additions and modifications to the programs, considering developments in their fields. Furthermore, faculty members and students are consulted. This allows for a general evaluation of the programs and their up-to-date status. The faculty members conduct these studies, and department heads are responsible for programs within the school and are supervised by the Vocational School Directorate. Based on the evaluation results, program changes can be made, including opening new courses and closing existing ones. Student satisfaction is strived to be enhanced by responding to student requests within the scope of educational and administrative services, while faculty and staff performance is improved through feedback. Educational objectives and learning outcomes are shared with the public and secured through the Turhal Vocational School Information Package.

The "Program Guide" application, one of our university services, provides information on the courses offered in our unit programs each academic term, course instructors (contact information for course instructors and student meeting hours), course content and outcomes, course evaluations, and course resources. Continuous updates are reflected in the program guides and promptly added to our university's Course Information Package. Program objectives and outcomes are linked to the TYYÇ (National Education and Science Entrance Exam) (link on the official website: "Program Guides"). Program compliance with the TYYÇ is monitored. Program outcomes and course outcomes are linked for all Bologna Information Package System programs. ECTS workloads and curricula related to course distribution balance are updated at departmental board meetings. A pool of standard elective courses has been created to provide our students with opportunities for cultural immersion. (The link on the official website is "Course Information Package" and "Course Plans" for each program.) Student workloads defined for all programs are shared with stakeholders through this website.

Evidence

https://turhalmyo.gop.edu.tr/BilgilendirmeKlavuzu.aspx?d=tr-TR&mk=37828&m=bilgilenirme_klavuzu_ana

<https://obs.gop.edu.tr/oibs//bologna/progAbout.aspx?lang=tr&curSunit=20070>

<https://obs.gop.edu.tr/oibs//bologna/progCourses.aspx?lang=tr&curSunit=20070>

<https://obs.gop.edu.tr/oibs//bologna/progAbout.aspx?lang=tr&curSunit=20010>

<https://obs.gop.edu.tr/oibs//bologna/progCourses.aspx?lang=tr&curSunit=20010>

<https://obs.gop.edu.tr/oibs//bologna/progAbout.aspx?lang=tr&curSunit=2001764>

<https://obs.gop.edu.tr/oibs//bologna/progCourses.aspx?lang=tr&curSunit=2001764>
<https://obs.gop.edu.tr/oibs//bologna/progAbout.aspx?lang=tr&curSunit=20100>
<https://obs.gop.edu.tr/oibs//bologna/progCourses.aspx?lang=tr&curSunit=20100>
<https://obs.gop.edu.tr/oibs//bologna/progAbout.aspx?lang=tr&curSunit=20110>
<https://obs.gop.edu.tr/oibs//bologna/progCourses.aspx?lang=tr&curSunit=20110>
<https://obs.gop.edu.tr/oibs//bologna/progAbout.aspx?lang=tr&curSunit=20060>
<https://obs.gop.edu.tr/oibs//bologna/progCourses.aspx?lang=tr&curSunit=20060>
<https://obs.gop.edu.tr/oibs//bologna/progAbout.aspx?lang=tr&curSunit=20050>
<https://obs.gop.edu.tr/oibs//bologna/progCourses.aspx?lang=tr&curSunit=20050>
<https://obs.gop.edu.tr/oibs//bologna/progAbout.aspx?lang=tr&curSunit=2001234>
<https://obs.gop.edu.tr/oibs//bologna/progCourses.aspx?lang=tr&curSunit=2001234>
<https://obs.gop.edu.tr/oibs//bologna/progAbout.aspx?lang=tr&curSunit=20080>
<https://obs.gop.edu.tr/oibs//bologna/progCourses.aspx?lang=tr&curSunit=20080>

B.3. Learning Resources and Academic Support Services

B.3.4. Disadvantaged groups

At our university, access to educational opportunities for disadvantaged, vulnerable, and underrepresented groups (disabled, poor, minority, immigrant, etc.) is not yet being provided at the desired level, while maintaining equality, equity, diversity, and inclusiveness. The accessible ramps and entrances in our unit have been renewed (Education Building Accessible Ramp, Dining Hall Accessible Ramp, Education Building Automatic Door). We have also begun work on a European Union-supported project for an accessible building.

Evidence

[Education Building Disabled Ramp.jpg](#)

[Educational Building Automatic Door.jpg](#)

[Dining Hall Disabled Access Ramp.jpg](#)

B.3.5. Social, cultural, sporting activities

Our college is making every effort to provide space, budget, and guidance for social, cultural, and athletic activities, but it's difficult to say these activities are sufficient. As mentioned, this is a general problem stemming from Turhal's location. In consultation with the Turhal Public Education Center, we plan to open certified courses for our college students.

B.4. Teaching Staff

B.4.2. Teaching competencies and development

Training of Trainers programs are organized by the Training of Trainers Coordinators, which were established to equip Tokat Gaziosmanpaşa University faculty members with the competence to plan and execute training programs according to current quality standards and the criteria set by the YÖK Quality Board. Regular activities are carried out to ensure that participants reach sufficient knowledge, skills, attitudes, and behavior in using training methods and techniques, measurement and evaluation, and similar subjects.

Evidence

https://eek.gop.edu.tr/Icerik.aspx?d=tr-TR&mk=42157&m=ders_icerikleri

B.4.3. Incentives and rewards for educational activities

There is no incentive or reward system for training activities in our unit.

RESEARCH AND DEVELOPMENT

C.1. General Information

Type of research and development activities carried out by the unit

No research and development activities were conducted in our company in 2023.

Joint R&D activities with stakeholders

There are no joint R&D activities with stakeholders in 2023.

R&D activity reports

Since there is no R&D activity in our unit in 2023, no report has been prepared.

Finalized local and regional projects

Projects finalized in 2023.

Physical R&D infrastructure (number and approximate area of laboratories, research greenhouses, etc.)

There is no physical R&D infrastructure in our unit.

Number of R&D personnel (teaching staff and assistants)

There is no R&D personnel in our college.

Collaborations with the public and private sectors

Our college signed a cooperation protocol with the Tokat Chamber of Certified Public Accountants for our students' education, internship, and employment in 2023 (TSMMMO - TOGÜ Turhal Vocational School cooperation protocol). In addition, an educational cooperation protocol was signed with Turhal Şeker Science High School (TSFL - TOGÜ Turhal Vocational School cooperation protocol).

Evidence

[TSMMMO - TOGÜ Turhal Vocational School cooperation protocol.pdf](#)

[TŞFL - TOGÜ Turhal Vocational School cooperation protocol.pdf](#)

Projects and budgets are carried out in priority research areas.

We do not have any projects carried out in priority research areas in 2023.

Activities and studies for the development of the institution's research staff (courses, panels, seminars, workshops, etc.)

There is no research staff in our unit.

Joint projects carried out with external units.

No joint projects were carried out with external units in our unit in 2023.

Activities were carried out to disseminate project outputs.

There are no activities carried out in our unit for the publication of project outputs in 2023.

Faculty performance evaluation methods

Performance evaluation of faculty members is carried out using the system determined by YÖK.

Activities to support and reward the R&D activities of academic staff

In our unit, no activities were carried out in 2023 to support and reward the R&D activities of academic staff.

Organized national or international scientific meetings (symposiums, congresses, etc.)

No national or international scientific meeting was held in our unit in 2023.

Number of faculty members participating in national and international scientific events

Five of our faculty members participated in national and international scientific activities in 2023. Examples of our faculty members' work are provided in the YÖK Academic Links section.

Evidence

https://akademik.yok.gov.tr/AkademikArama/view/yayinDetay.jsp?id=J_zlSh5hbWfFCwZJanxzjQ&no=RXlnxPZl1dZUJRnOxgj8Q3g

<https://akademik.yok.gov.tr/AkademikArama/view/yayinDetay.jsp?id=HlWCS0NND08LuaZLxz33gw&no=00iopC9zac7ldxCPdhPTFQ>

<https://akademik.yok.gov.tr/AkademikArama/view/yayinDetay.jsp?id=e4u4u6605bLla6jj6amdag&no=JlUXEBbJkgBmDCoB4ZEFbg>

<https://akademik.yok.gov.tr/AkademikArama/view/yayinDetay.jsp?id=k-WZV0NLfMrz-vyUjNxzWA&no=RXlnxPZl1dZUJRnOxgj8Q3g>

https://akademik.yok.gov.tr/AkademikArama/view/yayinDetay.jsp?id=5ttIdhotz5DInHuTDKvknw&no=SN0gDpmczw7v3RDdtWl5x_A

Activities carried out outside the curriculum for the development of students.

I visited the solar power plant and the Tokat Municipality Compost Fertilizer Production Facility on our university's main campus. Information about the technical visit can be found on our unit's website.

Evidence

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=d_uynu_detay&mk=30542&id=20533

Number of faculty members and activity names who participated in training on technology use, project preparation, etc.

In 2023, we do not have any faculty members participating in training on technology use, project preparation, etc.

SOCIAL CONTRIBUTION

D. General Information

Activities in the field of social responsibility (visits to social service institutions, aid activities, activities for stray animals, combating addiction, activities for disadvantaged groups, free services, library services, the university's contribution to city life, introducing and popularizing science to society, etc.)

Addiction" was launched in cooperation with the Green Crescent as part of Turkey's fight against addiction. The Tokat KADEM Representative Office provided a training titled "Building a Society of Trust: The Anatomy of Violence and Solutions" to Turhal Vocational School staff and students as part of the International Day for the Elimination of Violence Against Women event. Our unit's official website shared the activities as event announcements and post-event news. Additionally, 37 students in need were provided free meal scholarships.

Evidence

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=20532

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=20523

Social, cultural, artistic, and sporting activities (Exhibitions, concerts, competitions, conversations, festivals, carnivals, events for important days/weeks, sports competitions, tournaments, courses, walks, facility services, etc.)

Guidance and Psychological Counseling Application and Research Center (PDRMER) organized a seminar on "University Life and Adaptation" for the students of our unit.

Evidence

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=19912

Lifelong learning and training activities (online or face-to-face training, courses, certificates, diplomas, meetings, conferences, congresses, interviews, workshops, panels, radio-TV programs, etc.)

As part of our lifelong learning and education activities, our college organized 10 training sessions, 8 of which were online. All events were shared on our official website.

Evidence

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=17743

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=17794

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=17932

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=18230

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=18231

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=18632

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=20436

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=20437

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=20438

https://turhalmyo.gop.edu.tr/duyuruDetay.aspx?d=tr-TR&m=duyuru_detay&mk=30542&id=20900

Activities carried out in the economic and commercial field (entrepreneurship, activities related to innovative companies, intellectual property, patent, brand, etc., contract research, paid or voluntary consultancy, product and service sales, laboratory service, facility management, sports facilities, rental income, etc.)

In 2023, no economic or commercial activities were carried out in our unit.

Activities carried out in the field of knowledge and technology transfer (participation in policy development, sharing of expertise, contract research, consultancy, services, projects for the private or public sector)

In 2023, no activity was carried out in the knowledge and technology transfer field in our unit.

The number of requests you received through communication services, e-mail, social media, and various other means, which were resolved or not resolved.

Number of messages received through TOGÜ Communication Service: 12, all resolved (Communication Service Records).

Evidence

[Communication Service Records.pdf](#)

Student Club events (panels, trips, seminars, fairs, etc.)

There will be no Student Club activities in our unit in 2023.