

STUDENT EXCHANGE PROGRAMS COMMISSION

| Q.NO | NAME SURNAME | DUTY |
|------|---------------------------------|----------|
| 1 | Lecturer Arzu SARIGÜL | Minister |
| 2 | Lecturer Mustafa DEMİR | Member |
| 3 | Lecturer Dr. Anıl MÜTEVELLİOĞLU | Member |
| 4 | Lecturer Seçil KARSLI | Member |
| 5 | Lecturer Emin Ergun SELCUK | Member |
| 6 | Lecturer Zübeyir Şükrü ÖZKORUCU | Member |
| 7 | Lecturer Mustafa Tufan ALTUNOK | Member |

Duties of the Student Exchange Programs Committee

- 1. Introducing and Announcing Exchange Programs: Introducing**
Erasmus +, Mevlana, Farabi, and other national/international exchange programs, and announcing the application processes.
- 2. Conducting Application Processes:**
Collecting, checking, and fully submitting applications from exchange programs to the relevant units.
- 3. Applying Selection Criteria:**
To make a fair and transparent evaluation by considering the non-withheld foreign language proficiency and other application requirements.
- 4. Carrying out Student Selections:**
Identify suitable candidates from among the options in the program collection, announce the results, and arrange interviews if necessary.
- 5. Providing Counseling and Guidance Services:**
The selected list provides information and support regarding academic adaptation, course selection, language support, visa fees, and accommodation information.
- 6. Tracking Outgoing and Incoming Students:**
Tracking the academic processes of the countries participating in the exchange, domestically and internationally, and not combining course matching and transfers.
- 7. Strengthening Institutional Collaborations:**
Expanding student exchange protocols with domestic and international universities and increasing existing agreements.
- 8. Evaluation of Program Effectiveness:**
Evaluation of programs and continuous recommendations are made based on feedback from students and faculty members.
- 9. Preparing Activity Reports:**
Preparing a report containing the activities, student data, and evaluations carried out within the scope of exchange programs during each academic year and presenting it to the relevant management.
- 10. Ensuring Compliance with Directives and Legislation:**
Conducting all transactions per the rules, regulations, and procedures of the Council of Higher Education, the National Agency, and related information.